

Registration for a Social Security Number

Overview

Historically, your social security number is a number registered under the Social Security Act (Cap. 318.) through which you pay social security contributions. The social security contributions paid will entitle you for the social security benefits provided under the Social Security Act (Cap. 318.), subject to the entitlement conditions which exist for each type of benefit. You can find more information on the categories and amount of social security contributions employees and self-employed/occupied persons need to pay [here](#).

As of October 2016, the social security number will be removed for permanent Maltese I.D. card holders (with letters M, L, G, H) and will only be used for people that are not in possession of a permanent Maltese I.D. card. Nevertheless, those minors who are still students under 16 years of age and are in possession of a Maltese I.D. card (14+) but would like to work on temporary basis, are obliged to register for a social security number if the final compulsory scholastic year has not been completed.

What you'll get

Persons in possession of a permanent Maltese I.D. card will be automatically registered under the Social Security Act (Cap. 318.) once they have reached 16 years of age. Persons not in possession of a permanent Maltese I.D. card between the age of 16 and pension age need to apply for a social security registration number. This number is only issued once and is valid throughout the lifetime of the applicant.

Those in possession of a permanent Maltese I.D. card will receive their registration certificate automatically a few days prior to their 16th birthday.

For those not holding a permanent Maltese I.D. card and making use of this eForm, the registration certificate will be sent via the e-mail address provided in the application once the insurability criteria is met.

An application typically takes 2 weeks to be processed if all accompanying documentation meet the requirements.

Eligibility

General eligibility criteria:

- Persons not in possession of a permanent Maltese I.D. card need to provide supporting documentation in order to apply for a social security number. Once the application is submitted, they will be subjected to an insurability test

- Those students who have not completed compulsory schooling (up to Form 5) and have not yet reached 16 years of age but would like to work, are required to submit an application to the Department of Industrial and Employment Relations (DIER). The application needs to be signed by the student's parent/s or legal guardian/s and the prospective employer. Once the application is approved by the DIER, the National School Support Services (NSSS) then issue the School Exemption which in turn is sent to the parents or legal guardians of the student. Click [here](#) to download the School Exemption application and related procedures

Note: Applying for a registration number for social security purposes does not necessarily mean that you will be registered automatically. Your insurability position will need to be determined by the Department of Social Security.

Documentation required

General documentation:

- All Maltese Nationals (except for Minors)
 - Maltese ID Card or Passport
- All Maltese Nationals (Minors)
 - Maltese ID Card or Passport
 - A School Leaving Certificate and Profile or else a note signed by the Head of School confirming that student completed compulsory schooling
 - A School Exemption from the National School Support Services if the minor has not yet finished the final year of compulsory schooling and has also not yet reached 16 years of age
- All EU Nationals Employed or Self-Occupied
 - An official identification (with photo) issued from their country of origin and/or Passport
 - Copy of the JobsPlus engagement form or 'Promise of Employment' letter or a similar document which shows that applicant will be carrying out an employed/self-occupied activity in Malta
- Citizens from Non-EU Countries (Employed)
 - Maltese ID Card (if available) and Passport
 - Copy of the JobsPlus engagement form or 'Promise of Employment' letter or a similar document which shows that applicant will be carrying out an employed/self-occupied activity in Malta
 - Copy of Employment-License
- Citizens from Non-EU countries, married to Maltese or EU Nationals (Employed/Self-Occupied)
 - Maltese ID Card (if available) and Passport
 - Copy of letter from the Department of Citizenship and Expatriates, showing proof that person can work or reside freely in Malta (Freedom of Movement)
 - Copy of JobsPlus Engagement form or 'Promise of Employment' letter (in case of employed)
- Citizens from Non-EU Countries (Self-occupied)
 - Maltese ID card (if available) and Passport
 - Copy of Employment-License and JobsPlus Engagement form

- Citizens from Non-EU Countries who hold a permit to work in Malta under one of the EU Directives
 - Maltese ID card (if available) and Passport
 - Copy of JobsPlus engagement form or 'Promise of Employment' (in case of employed)
 - Copy of relevant permit issued by the competent authority in Malta

How to apply

Fill in and submit the application [online](#).